आई सी एम आर – राष्ट्रीय व्यावसायिक स्वास्थ्य अनुसंधान संस्थान
स्वास्थ्य अनुसंधान विभाग, स्वास्थ्य और परिवार
कल्याण मंत्रालय, भारत सरकार

ICMR - National Institute of Occupational Health Research
Department of Health Research, Ministry of Health
and Family Welfare, Government of India

No.AC/16/Pension/2026-27/

Date: 03 November 2026

**CIRCULAR**

Sub: **Submission of Annual Life Certificate by Pensioners / Family Pensioners.**

All pensioner's/family pensioners are hereby informed that they are required to submit their Life Certificate for the current year to ensure the continued and uninterrupted disbursement of pension in the attached form by following the instructions given below:

1. The attached Life Certificate form must be filled in correctly and completely, ensuring that all required details are duly entered.
2. The duly completed Life Certificate form must be attested by a Gazetted Officer/Megistrate/Member of Parliament/Bank Manager/Post Master/Police Officer.
3. A self-attested copy of the pensioner's PAN Card must be enclosed.
4. A copy of the page(s) containing the personal details of the pensioner from the PPO Book must be enclosed.
5. Pensioners drawing both Regular Pension and Family Pension must fill in and submit separate Life Certificate forms for each pension separately.
6. The duly filled-in and attested Original Life Certificate form, along with copies of all the supporting documents mentioned above, may be sent to ICMR-NIOHR, Ahmedabad by post or in person.
7. Pensioners residing near Ahmedabad may visit the NIOHR office personally and submit their Life Certificate.

All pensioners are requested to ensure that the form is correctly completed, duly attested, and accompanied by all the requisite documents. Incomplete forms or submissions lacking the required documents may require further clarification or resubmission. **All concerned pensioners are advised to comply with these instructions to facilitate timely verification and processing of pension payments by 30 November 2026.**

Sandhaya 03/11/2026
(Accounts Officer)

To:

(1) All Pensioners / Family Pensioners

(2) Dr. Lokesh Sharma, with a request to upload on the website pls.

(3) OIC-ROHC (S), Bengaluru

मेघानीनगर, अहमदाबाद
गुजरात, 380016, भारत
Meghaninagar, Ahmedabad,
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Fax: +91-79-22686110
PS to Director: +91-79-22688709, 22686340
director-nioh@gov.in | www.nioh.org

# ICMR-NATIONAL INSTITUTE OF OCCUPATIONAL HEALTH RESEARCH (NIOHR)

## LIFE CERTIFICATE

### A. Life certificate to be submitted by the pensioner

| Sl No. | Particulars | Details |
|---|---|---|
| 1 | Name of the Pensioner/Family Pensioner | |
| 2 | PPO No. | |
| 3 | Date of Retirement | |
| 4 | PAN Number of the Pensioner/Family Pensioner | |
| 5 | In case of family pension, date of death of the (original) pensioner | |
| 6 | Date of Birth of family pensioner | |
| 7 | Name of the Bank | |
| 8 | Savings Bank account number | |
| 9 | IFSC Code | |
| 10 | Present address | |
| 11 | Mobile no. of the pensioner/Family Pensioner | |
| 12 | E-mail ID of the pensioner/Family Pensioner | |

### B. Life certificate by the Gazetted Officer:

Certified that I have seen the pensioner Mr./Mrs. _____ (Name of the pensioner), holder of Pension Payment Order No. _____, and that he/she is alive on this date.

**Specimen signature of the pensioner**

**Place:**

**Date:**

**Signature of the Gazetted Officer**

**Name:**

**Designation:**

**Seal:**

**ICMR-NATIONAL INSTITUTE OF OCCUPATIONAL HEALTH RESEARCH (NIOHR)**

**LIFE CERTIFICATE**

## C. Non-employment Certificate:

I hereby declare that I have not served in any capacity either in a Government Department/Office, Company, Corporation, Autonomous body or Society of Central or State Government or Union Territory or a Local Fund during the last one year.

Or

I declare that I have been employed / re-employed in the office of _____ Which is a part of / financed by _____ Government. Further that the orders of my re-employment do/do not stipulated my pension being held in abeyance. (ii) I declare that I have not accepted any commercial employment in India.

Or

I declare that I have accepted commercial employment in India after obtaining prior sanction of the Central / State Government and none of the conditions, if any, attached thereto by Government has been violated. (iii) I declare that I have not accepted employment under a Government outside India / an international organization of which government of India is not a member.

Or

I declare that I have accepted employment under a Government outside India / an International organization of which government of India is not a member after obtaining the prior sanction of the Central / State Government and none of the conditions attached thereto by the government has been deviated

**Place:** **Signature of the pensioner**

**Date:** **Name:**

## D. Certificate of remarriage/non-marriage (whichever is applicable)

I hereby declare that I am not married during the past twelve months.

**Place:** **Signature of the pensioner**

**Date:** **Name:**

I certify to the best of my knowledge and belief that the above declaration is correct.

**Place:** **Signature of the Gazetted Officer**

**Date:** **Name:**

**Designation:**