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आई सी एम आर - राष्ट्रीय व्यावसायिक स्वास्थ्य संस्थान
स्वास्थ्य अनुसंधान विभाग, स्वास्थ्य और परिवार
कल्याण मंत्रालय, भारत सरकार

ICMR - National Institute of Occupational Health
Department of Health Research, Ministry of Health
and Family Welfare, Government of India

No. 1/RCT/Assistant/LDCE/2026-27/96

Date: 17/04/2026

CIRCULAR

Sub: Limited Departmental Competitive Examination (LDCE) for promotion to the post of Assistant (Pay Level-6) for the vacancy years 2026 at ICMR-NIOHR, Ahmedabad - reg.

In reference to ICMR circular dated 16/04/2026 and the approval of the Competent Authority, it has been decided to hold a Limited Departmental Competitive Examination (LDCE) for promotion to the post of Assistant in the Pay Level-6 as per the existing ICMR Administrative Cadre (Group 'A', 'B', & 'C') Recruitment Rules, 2017 amended vide office memorandum No. 16/155/2015-Admin/E-155935 dated 13.08.2024.

Applications are invited from the candidates as per below eligibility criteria and requisite education qualification against the vacancies of ICMR-NIOHR, Ahmedabad through online form.

Name and No. of post	Assistant (Pay Level-6 of 7th CPC)- 3 (UR)
Eligibility criteria and requisite Educational Qualification:	The existing UDCs, who have rendered minimum 05 years of regular service in the grade, who are eligible as on 01.04.2026, and having the following requisite qualifications: (i) Minimum three years Bachelor's degree, in any discipline, from a recognized University/ Institute; and (ii) Working knowledge of Computer (MS Office / PowerPoint)
Scheme of Examination	The Examination is of 100 marks consisting of three modules (Module-I, II & III) ➤ Module-I: MCQs of 40 marks, 1hour duration. (Offline/Online mode) ➤ Module-II: Descriptive of 40 marks, 1 ½ hour duration. (Offline/Online mode) ➤ Module-III: Computer Skills: 20 marks, 1hour duration (English Only) (on computer). ➤ The qualifying marks for each of the modules i.e. Module-I, Module -II & Module - III will be 50% for UR and 40% for SC/ST/PwBD. ➤ Qualifying each of the module is mandatory. Candidates who don't qualify in Module-I will not be considered for evaluation for Module-II. Further, candidates who don't qualify in Module-II will not be considered for evaluation for Module-III. Similarly, candidates who don't qualify in Module-III will not be considered for further process.
Syllabus of Examination	Module- I: Manual of Office Procedures, CCS Rules (CCA, Leave, LTC, Conduct etc.), GFR, Pension Rules & NPS Rules, FR & SR, TA/DA & Joining Time rules, Recruitment/appointment & promotion, Advances, Pay fixation, RTI Act, Reservation Rules, procurement through GeM, Practice and procedures in Parliament.

	Module-II: Noting and drafting; Precis Writing. Module-III: Preparation of Presentation Slide using MS PowerPoint, Typing and Formatting on MS word, Data Entry, Tabulation and Calculations using Formulae on MS Excel.
Preparation of Merit	Final merit will be prepared on the basis of marks obtained out of 100.
Resolution of Tie Cases	In cases where more than one candidate secures equal marks, tie will be resolved as under: 1. First by using date of birth with older candidates placed higher. 2. If not resolved by (1), the number of wrong answers will be used wherein those with less wrong answers will be placed higher.

The break-down of vacancies under LDCE quota is as under: -

Vacancy Year	Breakdown of vacancies		
	UR	SC	ST
2026	03	0	0
Total	03	0	0

Candidate's merit list will be prepared as per fulfilment of eligibility conditions. Based on his/her merit, and subject to vacancy position and other eligibility conditions, candidate will be placed in the appropriate merit list. If a candidate's name is included in the merit list for a particular category, his/her name will not be considered for inclusion in other list(s).

Candidates should clearly understand that LDCE is a competitive examination and not a qualifying examination. The final selection of the candidate will be done on the basis of the candidate's merit position and availability of vacancy(ies) in respectively category(ies). Mere qualifying the examination does not entail the candidate any claim for inclusion in the merit list or selection to the post.

The last date of submission of the online application is **30.04.2026 (Till 01:00 PM)**. All regular UDCs of Institute, who fulfil the eligibility criteria (as mentioned in table above) and are willing to appear in the examination, may fill the online application form before the closing date. Link for online form submission shall be available on NIOHR, Website.

After completion of filling up of the online application form, the candidates shall download and take a print out of the filled-in application form along with necessary documents as per essentials and submit to Establishment Section of NIOHR, Ahmedabad.

If at any point of time, any information provided in the application form is/are found to be incorrect, disciplinary/administrative action shall be initiated, against the employee concerned and also the Officer certifying the details. No TA/DA will be paid for appearing in the LDCE/test.

Any period of ad-hoc/officiating appointment, will not be considered as regular service, to determine the eligibility of the candidate. The Competent Authority reserves the right to make, modify or cancel this Notification and/or Examination process, at any point of time.


17/4/26

वरिष्ठ प्रशासनिक अधिकारी /Sr. Administrative Officer

Copy to: OIC, ROHC(S), Bengaluru