



icmr **NIOH**
INDIAN COUNCIL OF
MEDICAL RESEARCH NATIONAL INSTITUTE OF
OCCUPATIONAL HEALTH

आई सी एम आर – राष्ट्रीय व्यावसायिक स्वास्थ्य संस्थान
स्वास्थ्य अनुसंधान विभाग, स्वास्थ्य और परिवार
कल्याण मंत्रालय, भारत सरकार

ICMR - National Institute of Occupational Health
Department of Health Research, Ministry of Health
and Family Welfare, Government of India

NIOH/AC/16/IT/2025-26/ **332**

Dated: 06.05.2025

परिपत्र / CIRCULAR

विषय: वित्तीय वर्ष 2025-26 के लिए आयकर गणना के उद्देश्य से घोषणा पत्र प्रस्तुत करना, के संबंध में--

Sub: Submission of Declaration Form for the purpose of Income tax computation for financial year 2025-26, reg--

सभी अधिकारियों/कर्मचारियों/पेंशनभोगियों/पारिवारिक पेंशनभोगियों और आरओएचसी(एस) को सूचित किया जाता है कि वित्तीय वर्ष 2025-26 के लिए आयकर गणना के उद्देश्य से घोषणा पत्र आईसीएमआर वेबसाइट पर उपलब्ध करा दिया गया है। सभी अधिकारियों/कर्मचारियों/पेंशनभोगियों/पारिवारिक पेंशनभोगियों और आरओएचसी(एस) से अनुरोध है कि वे बचत/निवेश के बारे में विवरण के साथ विधिवत भरा हुआ घोषणा पत्र 23.05.2025 को या उससे पहले लेखा अनुभाग में भेज दें।

All Officers/Staff/Pensioners/Family Pensioners of Institute and ROHC(S) are hereby informed that Declaration Form for Income Tax Calculation purpose for the financial year 2025-26 is made available on NIOH website. All Officers/Staff, Pensioners/Family Pensioners of Institute and ROHC(S) are hereby requested to send duly completed Declaration form with details about savings/Investments to Accounts Section on or before 23.05.2025

इसके अलावा, करदाता के पास चुनने के लिए दो अलग-अलग विकल्प उपलब्ध हैं कि वह पुरानी व्यवस्था या नई कर व्यवस्था में गणना करवाना चाहता है या नहीं। कृपया यह भी सूचित करें कि आधार को पैन से लिंक किया गया है। लिंक न होने पर, कर स्लैब/व्यवस्था से परे, वेतन की सकल राशि पर 20% या आयकर अधिनियम, 1961 के प्रासंगिक प्रावधान में निर्दिष्ट दर पर कर काटा जाएगा।

Further, there are two different options available to Assesse to select whether he/she with to get calculation in Old Regime or New Tax Regime. Please also inform that Aadhaar is linked with PAN. On non linking, irrespective of tax slab/regime, tax shall be deducted on gross amount of salary @20% or at the rate specified in the relevant provision of Income Tax Act, 1961.

अनुरोध है कि संलग्न घोषणा पत्र 23.05.2025 तक लेखा अनुभाग में प्रस्तुत करें, अन्यथा कर की गणना की जा सकती है और डिफॉल्ट कर व्यवस्था अर्थात नई कर व्यवस्था को ध्यान में रखते हुए वेतन से वसूल किया जा सकता है।

It is requested to submit the attached declaration form by 23.05.2025 to Accounts Section, failing which the tax may be calculated and recovered from salaries considering default Tax Regime i.e. New Tax Regime.

Encl: As above

To,

- 1) All Officials/Staff
- 2) The OIC, ROHC(S), Bangalore
- 3) Dr. L. K Sharma, Scientist 'E', with a request to kindly upload the Declaration Form on Institutes website.
- 4) Office Copy

(राहुल वाधवानी / Rahul Wadhvani)
DDO

ICMR-NATIONAL INSTITUTE OF OCCUPATIONAL HEALTH
MEGHANINAGAR, AHMEDABAD

Form no. 12BB (See rule 26C)

Declaration Form for the Financial Year **2025-26**
(Assessment Year **2026-27**)

Emp. ID

NAME:

DEPARTMENT:

Sr. Citizen: Yes/No

DESIGNATION:

PAN NO.:

TAX CALCULATION (please tick one option) ☐ Old Tax Regime ☐ New Tax Regime

No.	Sections	Particulars of Investments/Deduction		Amount
1.	U/S 10 (13A)	Rent Paid (For HRA exemption from salary employees must provide self-attested copy of rent agreement and rent receipts/Bank statement for all months i.e. from April 2024 to March 2025). Enclose photocopy of PAN of Landlord where Rent per month is above Rs.8333/-		
2.	U/S 24 (1) (b)	Interest on Housing Loan up to Rs.2,00,000/- (Rs.3,00,000 for senior citizen)		
3.	U/S 80 C	Particular	Investment Amount in Rs.	
		PPF/GPF		
		LIC (Certify that the policy/policies is/are paid by self only)		
		GIS/NSC		
		Sukanya deposit		
		Tuition Fee (other than reimbursed by office)		
		NPS (other than deducted by office)		
		Post office time deposits		
		Repayment of principal amount of housing loan		
		Any other Allowed Investment if any, specify		
		(Maximum limit up to Rs. 1, 50,000/-).		
4.	U/S 80 D	1) Medical Insurance Premium, including premium for parents		
		2) Payment for Preventive Health Check-up Amount paid on account of medical expenditure (Original bills to be submitted. It is advisable to keep photocopy of the same for your own reference.) incurred on the health of the assessee or any member of his family, who is a senior citizen and no amount has been paid to effect or to keep in force insurance on the health of such person *For claiming deduction under 80D(Medical Insurance), a copy of Insurance certificate containing the name of the insured persons may be enclosed.		
5.	U/S 80 DD	Maintenance / Treatment of Handicapped dependent or deposit for maintenance of Handicapped dependent who is person with disability (max. Rs.75,000/- for disability and Rs.1,25,000/- for severe disability 80% and above).		
6.	U/S 80 E	Interest on a loan taken for higher education max. 8 years.(no limit).		
7.	U/S 80EEA	Additional Deduction for Interest on Home Loan		
8.	U/S 80 EEB	Deduction for Interest on Loan taken to Buy Electrical Vehicle		
9.	U/S 80 G	Donation should be made only to specified Fund (Prime Minister's Relief Fund, Chief Minister's Relief Fund or Lt. Governor's Relief Fund). Rebate for any other donation should be claimed directly. (*Please mention the net qualifying amount)		
10.	80 GG	Rent paid in excess of 10% of total income for furnished/unfurnished residential accommodation (subject to maximum of Rs.5000 p.m.)		
11.	U/S 80 U	Physical Disability (max. Rs.75,000/- for disability and Rs.1,25,000/- for severe disability 80% or more, pl. attach certificate).		

12. Any other income:

- a. Salary Income (other than NIOH Ahmedabad) :
- b. Income from House Property :
- c. Income from other sources (Other than NIOH Ahmedabad) :

13. Tax Credit (please attach self-attested proof)

i.e. TDS made by Bank/ employer (other than NIOH Ahmedabad)} :

घोषणा पत्र / DECLARATION

मैं एतद्वारा घोषणा करता हूँ कि पूर्व-पृष्ठ/ऊपर दिए गए विवरण सभी प्रकार से सही और पूर्ण हैं। वित्तीय वर्ष 2024-25 की मेरी कर देनदारी की गणना करते समय मुझे उचित कर छूट की अनुमति दी जा सकती है। **I hereby declare that the particulars given on pre-page/above are correct and complete in all respect. I may be allowed appropriate tax rebate while calculating my tax liability of Financial Year 2025-26.**

पहले से किए गए या किए जाने वाले विभिन्न बचत/निवेश के लाभों का दावा करने के लिए स्व-सत्यापित दस्तावेजी प्रमाण 31 जनवरी 2026 तक प्रस्तुत किया जाएगा, ऐसा न करने पर लागू दरों पर बचत/निवेश को रद्द करके कर की वसूली की जा सकती है। /The self-attested documentary proof for claiming the benefits of various savings / investments already made or likely to be made, will be submitted by 31st January 2026, failing which the tax may be recovered by nullifying the savings / investments at applicable rates.

भुगतान/योगदान/निवेश के मामले में, जब भी मांगा जाएगा मैं सत्यापन के लिए मूल दस्तावेज प्रस्तुत करूंगा। /In case of payment/ contribution/ investments, I will produce the original document for verification, whenever it will be asked for.

नोट/Note: जनवरी 2026 तक उपरोक्त घोषणा के आधार पर कर (अस्थायी) काटा जाएगा। फरवरी 2026 से, लागू दरों के अनुसार कर काटा जाएगा, यदि स्व-सत्यापित दस्तावेजी प्रमाण के साथ समर्थित बचत का विवरण 31 जनवरी 2026 तक जमा नहीं किया जाता है। /Tax (tentative) will be deducted on the basis of above declaration up to January 2026. From February 2026 onwards, tax will be deducted as per applicable rates, if details of savings supported with self-attested documentary proof are not submitted by 31st January 2026.

हस्ताक्षर /Signature

तारीख: /Date: